



# Vidya Vikas College of Engineering and Technology

Tiruchengode - 637 214

website: [www.vvcet.ac.in](http://www.vvcet.ac.in), e-Mail ID: [principal@vvcet.ac.in](mailto:principal@vvcet.ac.in) / [vvcetedu@gmail.com](mailto:vvcetedu@gmail.com)

Cell No. 94421 – 48999, 94422 – 48999



Dear Parents / Guardians / Students,

Greetings. We welcome you to **Vidya Vikas**. We are Happy to inform about the Admission Guidelines as Below.  
We kindly request you to follow.

Step by Step	Particulars
1	Meet the Administrative Officer and Principal along with the filled in admission enquiry form.
2	Submit the same form at accounts section in the office, pay the fee and get the acknowledgement.
3	Download all the necessary forms from our college website link <a href="http://www.vvcet.ac.in/applications.html">www.vvcet.ac.in/applications.html</a>
4	On or before the date of joining, handover all the " <b>Original Certificates</b> " and " <b>Completely Filled in Forms</b> " along with the necessary documents to the certificate section in the office.
5	Those who are willing to apply educational loan from bank, can fill the loan application form and submit the same along with the necessary documents to the loan section in the office.

S. No.	Particulars	Short Name	Note
1	Filled in Admission Application Form	APP	For all the Students
2	Filled in Fresh Hostel Admission Application Form	FHAPP	Only for Hostellers
3	Counselling Allotment Order	CAO	Only for Govt. Quota Students
4	First Graduate Certificate & Joint Declaration Form	FGC & JDF	Only for Govt. Quota Students
5	Filled in Consortium Application Form	CAF	Only for Mgt. Quota Students
6	Consortium Allotment Order / Mark Sheet	CAO	Only for Mgt. Quota Students
7	TANCET / GATE / CMAT / MAT / CAT / Others – Mark Sheet	CEEMS	Only for MBA / MCA / M.E. Govt. Quota Students
8	SSLC Mark Sheet/s & HSC Mark Sheet/s	SSLC & HSC	For all the Students
9	Transfer Certificate	TC	
10	Community Certificate [Original Card or Electronic Form / Digitally Signed e-Certificate]	CC	For all the Students [Except OC Candidates]
11	Consolidated Mark Sheet / Semester Mark Sheets	CMS / 1MS to 8 MS	For all Lateral Entry [Direct Second Year] & MBA / MCA / M.E. Students
12	Provisional Certificate	PROV.	
13	Diploma Certificate / Degree Certificate	DC	
14	Certificate of Migration / Equivalency / Provisional Eligibility	CM/CE/CPE	Only for Other State / NRI Students
15	Certificate of Physical Fitness	CPF	For all the Students
16	Certificate of Physically Challenged Person	CPCP	Only for Physically Challenged Person
17	Certificate of Sponsor	CS	Only for M.E. Part Time Students, who are working in their colleges
18	Filled in Fresh Scholarship Application	FSA	If willing to apply [Eligible Students Only]
19	Income / Pay Certificate obtained on or after <b>01.04.2017</b>	IC / PC	
20	Last Academic Year Attendance Certificate / Break Certificate	AC / BC	
21	Bank Passbook / ECS Credit Mandate Form with <b>IFSC &amp; MICR</b>	BPB / ECS	
22	Bank Account No. with Aadhaar Card Linked form	AA	
23	Passport Size Photo of Student, Father, Mother & Guardian	SP/FP/MP/GP	For all the Students
24	Non-Attested Photocopy of all the above Original Certificates [Two Sets]		



## Dress Code

- ✓ They should maintain the dress code as per the guidelines of the Anna University, Chennai.
- ✓ The Boys should wear formal dresses only.
- ✓ The Girls should wear formal chudidhar with dupata only.

**Note:** Jeans, T-Shirts and Printed Shirts are strictly prohibited inside the campus.

## Number of Photos

- ✓ Student Passport Size Photo **6** Nos. Needed
- ✓ Father Passport Size Photo **4** Nos. Needed
- ✓ Mother Passport Size Photo **4** Nos. Needed
- ✓ Guardian Passport Size Photo **4** Nos. Needed

## Things Required for Hostellers

1. Tumbler, Plate and Spoon
2. Mattress 6'x2½'
3. Pillow
4. Bed Spread
5. Bed Sheet
6. Lock and Key
7. Inner Wears
8. Colour Dress
9. Night Dress
10. Bathroom Slippers / Sandals
11. Black Shoe
12. Toilet Kit
13. Comb and Mirror
14. Bucket and Mug
15. Clothes Clip / Hangers / Nylon Rope
16. Medical Kit [If Needed]

Principal / Management