



VIDYAA VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY

Tiruchengode – 637214

Approved by AICTE - New Delhi, Affiliated to Anna University – Chennai

Accredited by NAAC with 'A' Grade



IQAC - Minutes of Meeting

Venue : IQAC Cell

Date : 01.06.2018

Time : 2.30pm

Members Present:

S.No.	Name	Designation	IQAC Position	Signature
1	Dr. T.O. Singaravel	Managing Director	Management Representative	
2	Dr. K. Samidurai	Principal	Chair Person	
3	Mr. M. Manikandan	Professor / CSE	IQAC Coordinator	
4	Dr. S. Arulmozhi	HoD / Civil	Internal Member	
5	Mrs. K. Pooranapriya	HoD / ECE	Internal Member	
6	Prof. M. Kumar	HoD / EEE	Internal Member	
7	Prof. S. Balamurali	HoD / MECH	Internal Member	
8	Ms. S. Kousalya	HoD / MATHS	Internal Member	
9	Ms. P. Jayaprabha	HoD / MCA	Internal Member	
10	Mrs. V. Karthiga	HoD / MBA	Internal Member	

Minutes of Meeting

1. The previous meeting minutes were reviewed and all the points stand completed.
2. The academic audit reports were reviewed and suggestions were given for the enhancement of all activities.
3. The Chairperson insisted the coordinators and members to prepare the action plan for the next semester.
4. The IQAC coordinators briefed the following:
 - a. Co-curricular and extracurricular activities participated by the students in the academic year
 - b. Pre-placement training conducted for the students and status of placement. It is suggested to improve the Core industry for the benefit of the students.
5. It is suggested to start the admission process with the well-organized admission team.
6. The IQAC coordinator insisted to prepare the equipment, consumable requirements for the next semester.

11/6/18
IQAC Coordinator

Copy to :

1. All HoDs
2. IQAC File

Chairperson
PRINCIPAL
VIDYAA VIKAS COLLEGE OF
ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637214.



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IQAC - Minutes of Meeting

Venue : IQAC Cell

Date : 4.12.2018

Time : 2.30pm

Members Present:

S.No.	Name	Designation	IQAC Position	Signature
1	Dr. T.O. Singaravel	Managing Director	Management Representative	
2	Dr. K. Samidurai	Principal	Chair Person	
3	Mr. M. Manikandan	Professor / CSE	IQAC Coordinator	
4	Dr. S. Arulmozhi	HoD / Civil	Internal Member	
5	Mrs. K. Pooranapriya	HoD / ECE	Internal Member	
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10	Mrs. V. Karthiga	HoD / MBA	Internal Member	

Minutes of Meeting

1. The previous meeting minutes were reviewed and all the points stand completed.
2. The individual department results after revaluation was presented by the IQAC team in the meeting. The reason for low pass percentage was briefed by them.
3. The innovation process and follow up activities in teaching learning process were briefed by the chairperson and also insisted the faculty members to teach the subject in activity based learning.
4. It is suggested to verify the entire department laboratory stocks.
5. The IQAC coordinator insisted the faculty members to conduct value added courses in their respective department to enrich the student's knowledge beyond the curriculum.
6. It was commonly insisted that all the faculty members must prepare the research proposal for the workshop, seminar, conference and project proposal for the various funding agencies. It was suggested to conduct orientation programmes for the faculty members.

4/12/18
IQAC Coordinator

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Chairperson
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