



VIDYAA VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY

Tiruchengode – 637214

Approved by AICTE - New Delhi, Affiliated to Anna University – Chennai



IQAC - Minutes of Meeting

Venue: IQAC Cell

Date: 23.07.2021

Time: 1.30 P.M.

Members Present:

S. No.	Name	Designation	IQAC Position	Signature
1	Dr. T.O. Singaravel	Managing Director	Management Representative	
2	Dr. K. Pooranapriya	Principal	Chair Person	
3	Mr. M. Manikandan	Professor / CSE	IQAC Coordinator	
4	Mr. L. Gowthamraj	HoD / Civil	Internal Member	
5	Mrs. M. Revathi	HoD / ECE	Internal Member	
6	Prof. M. Kumar	HoD / EEE	Internal Member	
7	Prof. S. Balamurali	HoD / MECH	Internal Member	
8	Mr. R. Elangovan	HoD / MATHS	Internal Member	
9	Ms. P. Jayaprabha	HoD / MCA	Internal Member	
10	Mrs. V. Karthiga	HoD / MBA	Internal Member	

Minutes of Meeting

1. Principal welcomed all the members
2. The minutes of the last meeting were reviewed
3. The department heads are insisted to prepare the timetable in line with the credits prescribed in the curriculum by Anna University.
4. The Chairperson insisted the coordinators and members to prepare the action plan for the next semester.
5. Academic activities such as online class and exams have been verified.
6. The IQAC coordinators briefed the following:
 1. All the department heads are instructed to increase the participation of students online courses in various platforms like SWAYAM, NPTEL, Coursera, etc.,


2. All the faculty members are informed to publish their papers in SCI / SCIE / Scopus Indexed Journal
3. All the department faculty members students have to attend various events in other colleges such as FDPs, Workshops, symposiums.
4. Placement officer is instructed to identify the career perspective of final year students and suggested to improve the placement record further.
5. All the department are instructed to conduct Alumni meet
6. It is suggested to start the admission process with the well-organized admission team.
7. All the department activities are analyzed and to be followed for next quarter as per strategic plan.
8. The meeting was concluded with a vote of thanks from IQAC Coordinator.


23/7/21
IQAC Coordinator

Copy to :

1. All HoDs
2. IQAC File




Chairperson
PRINCIPAL
VIDYAA VIKAS COLLEGE OF
ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637 214.



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IQAC - Minutes of Meeting

Venue: IQAC Cell

Date: 18.02.2022

Time: 1.30 P.M.

Members Present:

S. No.	Name	Designation	IQAC Position	Signature
1	Dr. T.O. Singaravel	Managing Director	Management Representative	
2	Dr. K. Pooranapriya	Principal	Chair Person	
3	Mr. M. Manikandan	Professor / CSE	IQAC Coordinator	
4	Mr. L. Gowthamraj	HoD / Civil	Internal Member	
5	Mrs. M. Revathi	HoD / ECE	Internal Member	
6	Prof. M. Kumar	HoD / EEE	Internal Member	
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10	Mrs. V. Karthiga	HoD / MBA	Internal Member	

Minutes of Meeting

The minute of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members
2. All the IQAC members introduced themselves to others.
3. The minutes of the last meeting were reviewed.
4. The committee had discussed the following activities:
 - a. Practical Examinations to be conducted as per the Anna university schedule
 - b. Placement activities to be conducted as per the schedule.
 - c. All the department faculty members and students have to attend various courses such as FDPs, Workshops and Webinars in reputed colleges.
 - d. All the faculty members are informed to publish their papers in SCI/SCIE/Scopus Indexed journals.

- e. Vaccination Camp is arranged in our college premises.
- f. MoU's to be signed with Industry and inform the students to register for internship.
- g. All the departments planned to conduct value added courses.
- h. All the department activities are analyzed and to be followed for the next quarter as per the strategic plan.
- i. The outcome of these audits will be discussed in the next IQAC meeting for necessary corrective actions and remedial steps.
- j. The IQAC coordinator proposed the vote of thanks and the meeting came to an end.


18/2/22
IQAC Coordinator

Copy to :

1. All HoDs
2. IQAC File




Chairperson
PRINCIPAL,
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