



Vidya Vikas College of Engineering and Technology

Tiruchengode - 637214

website: www.vvcet.ac.in, e-Mail ID: principal@vvcet.ac.in

Principal Mobile No.94421 – 41122, Office Mobile No.94421 – 48999 & 94422 – 48999



Dear Parents / Guardians / Students,

Greetings. We welcome you to **Vidya Vikas**. We are Happy to inform about the Admission Guidelines as Below.
We kindly request you to follow.

Step by Step	Particulars
1	Meet the Admission Officer and Principal along with the filled in admission enquiry form.
2	Submit the same form at accounts section in the office, pay the fee and get the acknowledgement.
3	Download all the necessary forms from our college website link https://vvcet.ac.in/app-downloads/
4	On or before the date of joining, handover all the "Original Certificates" and "Completely Filled in Forms" along with the necessary documents to the certificate section in the office.
5	Those who are willing to apply educational loan from bank, can fill the loan application link https://www.vidyalakshmi.co.in/ and submit the same along with the necessary documents to the loan section in the office.

S. No.	Particulars	Short Name	Note
1	Filled in Admission Application Form	APP	For all the Students
2	Filled in Fresh Hostel Admission Application Form	Hos. APP	Only for Hostellers
3	Counselling Allotment Order	GAO	Only for Govt. Quota Students
4	First Graduate Certificate & Joint Declaration Form	FG & JD	Only for Govt. Quota Students
5	6 th to 12 th Std. Govt. School Bonafide / Self Declaration	7.5% Bonafide	Only for 7.5% Govt. Quota Students
6	TANCET / GATE / CMAT / MAT / CAT / Others – Hall Ticket and Mark Sheet	CEEMS	Only for MBA / MCA / M.E. Govt. Quota Students
7	Filled in Consortium Application Form	CAF	Only for Mgt. Quota Students
8	Consortium Allotment Order / Mark Sheet	CAO	Only for Mgt. Quota Students
9	Community Certificate [Original Card or Electronic Form / Digitally Signed e-Certificate]	CC	For all the Students [Except OC Candidates]
10	Transfer Certificate	TC	For all the Students
11	SSLC Mark Sheet/s	SSLC	
12	HSC Mark Sheet/s / +1 & +2	HSC/+1&+2	For all the Students [Except Diploma Candidates]
13	Consolidated Mark Sheet / Semester Mark Sheets	CMS / 1MS to 8 MS	For all Lateral Entry [Direct Second Year] & MBA / MCA / M.E. Students
14	Provisional Certificate	PROV.	
15	Diploma Certificate / Degree Certificate	DC	
16	Certificate of Migration / Equivalency / Provisional Eligibility	CM/CE/CPE	Only for Other State / NRI / Foreign Nationals
17	Certificate of Physical Fitness	CPF	For all the Students
18	Certificate of Physically Challenged Person	CPH	Only for Physically Challenged Person
19	Certificate of Dependency on Ex-Servicemen	CEX-S	Only for Ex-Servicemen
20	Sports Certificate	SC	Only for Sports Students
21	Certificate of Sponsor	CS	Only for M.E. Part Time Students, who are working in their colleges
22	Filled in Fresh Scholarship Application	FSA	If willing to apply [Eligible Students Only]
23	Income / Pay Certificate obtained on or after 01.04.20XX	IC / PC	
24	Last Academic Year Attendance Certificate / Break Certificate	AC / BC	
25	Bank Passbook / ECS Credit Mandate Form with IFSC & MICR	BPB / ECS	
26	Bank Account No. with Aadhaar Card Linked form	AA	
27	Passport Size Photo of Student, Father, Mother & Guardian	SP/FP/MP/GP	For all the Students
28	Non-Attested Photocopy of all the above Original Certificates [One Set]		



Dress Code

- ✓ They should maintain the dress code as per the guidelines of the Anna University, Chennai.
- ✓ The Boys should wear formal dresses only.
- ✓ The Girls should wear formal chudidhar with dupata only.

Note: Jeans, T-Shirts and Printed Shirts are strictly prohibited inside the campus.

Number of Photos

- ✓ Student Passport Size Photo **6** Nos. Needed
- ✓ Father Passport Size Photo **4** Nos. Needed
- ✓ Mother Passport Size Photo **4** Nos. Needed
- ✓ Guardian Passport Size Photo **4** Nos. Needed

Things Required for Hostellers

1. Tumbler, Plate and Spoon
2. Mattress 6'x2½'
3. Pillow
4. Bed Spread
5. Bed Sheet
6. Lock and Key
7. Inner Wears
8. Colour Dress
9. Night Dress
10. Bathroom Slippers / Sandals
11. Black Shoe
12. Toilet Kit
13. Comb and Mirror
14. Bucket and Mug
15. Clothes Clip / Hangers / Nylon Rope
16. Medical Kit [If Needed]

Principal / Management